**Trilogy Accountancy Services Limited**

**Standard Terms of Business**

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| Trilogy Accountancy Services LimitedConfirmation of Instructions |
| Trilogy Accountancy Services Limited is pleased that you have instructed us to act on your behalf. Our standard terms and conditions are detailed on the following pages for your information. Please read them carefully before returning one copy duly signed accepting our terms of business. Please retain a copy for your records. |
| Company Name: Correspondence Address:  |
| Tel:  | Mobile: |
| Email:  | Date of Incorporation: |
| Company Unique Tax Reference:  | Company Registration Number:  |
| Note: The directors of the company are jointly and severally responsible to meet the terms and conditions of this agreement should the company fail to meet its obligations under this agreement.  |

I/We confirm my/our instructions to Trilogy Accountancy Services Limited as set out above

and accept the terms and conditions of business attached hereto.

Signed:……………………………. Date:…………………………….

by authorised signatory

Name: ……………………………................................